

Forward Plan

December 2023 to March 2024

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What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

Oxford City Council, Town Hall, St Aldate's, Oxford OX1 1BX

cabinetreports@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

Oxford City Council Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Leader	Inclusive Economy and Partnerships
Ed Turner, Deputy Leader (Statutory)	Finance and Asset Management
Chewe Munkonge, Deputy Leader	Leisure and Parks
Nigel Chapman	Citizen Focused Services and Council Companies
Jemima Hunt	Culture and Events
Mark Lygo	Safer and Inclusive Communities
Anna Railton	Zero Carbon Oxford and Climate Justice
Linda Smith	Housing
Louise Upton	Planning and Healthier Communities

Senior Officer	Job Title
Caroline Green	Chief Executive
Tom Bridgman	Executive Director (Development)
Peter Matthew	Interim Executive Director (Communities and People)
Tom Hook	Executive Director (Corporate Resources)
Helen Bishop	Head of Business Improvement

Emma Jackman	Head of Law and Governance / Monitoring Officer
Ian Brooke	Head of Community Services
Nerys Parry	Head of Housing Services
David Butler	Head of Planning and Regulatory Services
Nigel Kennedy	Head of Financial Services/Section 151 Officer
Carolyn Ploszynski	Head of Regeneration & Economy
Jane Winfield	Head of Corporate Property
Mish Tullar	Head of Corporate Strategy

Standing Item: Decisions on acquisitions and disposals within the Commercial Property Portfolio Investment Strategy

ITEM 1: ID: I022798	Property Investment Portfolio Analysis and Strategy Report
Cabinet resolved at its meeting on 19 December 2019 to note that the Leader will delegate the authority for decisions in relation to individual property transactions to the Cabinet Member for Finance and Asset Management.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Cabinet 19 Dec 2019 Deputy Leader - Finance and Asset Management Before 31 Mar 2024
Cabinet Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Jane Winfield, Head of Corporate Property Tel: 01865 252551 jwinfield@oxford.gov.uk

KEY DECISIONS DELEGATED TO OFFICERS

Standing item: Decisions on property or development purchases over £500,000 for affordable housing

ITEM 2: ID: I023209	Use of s106 and Retained Right to Buy Receipts to increase the provision of more affordable housing
<p>Cabinet, at its meeting on 22 January 2020, resolved to:</p> <p>4. Delegate authority to the Director of Housing, in consultation with the Cabinet Member for Affordable Housing, the Head of Financial Services / S151 Officer; and the Council’s Monitoring Officer, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing in perpetuity using Retained Right to Buy Receipts or Recycled Capital Grant Funding;</p> <p>5. Delegate authority to the Head of Planning Services, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/S151 Officer; and the Council’s Monitoring Officer, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing in perpetuity using s.106 funds; and</p> <p>6. Delegate authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within the project approval granted at that meeting.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Jan 2020 Head of Planning and Regulatory Services 29 Nov 2022 Chief Executive Before 31 Dec 2023
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Head of Housing Services

	Executive Director (Communities and People), Executive Director (Communities and People)
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

Standing item: Land acquisition and Project Approvals for the development of homes in the HRA

ITEM 3: ID: I024856	Land acquisition and Project Approvals for the development of homes in the HRA
<p>Cabinet, at its meeting on 09 September 2020, delegated authority to:</p> <ol style="list-style-type: none"> 1. The Director of Housing*, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into agreements for the purchase of land, and any other necessary agreements or contracts and/or spend within the identified budget, for the provision of additional affordable housing; and 2. The Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within this project approval and budget envelope. <p>*This delegation is now within the remit of the Executive Director (Communities and People).</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Cabinet 9 Sep 2020 Council 5 Oct 2020 Executive Director (Communities and People) 1 Mar 2021

	Chief Executive 9 Mar 2023
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

Standing Item: The Delivery Arrangements for Additional Affordable Housing

ITEM 4: ID: I027810	The Delivery Arrangements for Additional Affordable Housing
Cabinet, on 29 May 2019 , ('The future strategic direction for the Council's group of housing companies') resolved to:	
6. Agree that delegated authority is given to the Assistant Chief Executive in consultation with the Head of Finance and the Head of Law and Governance to approve and facilitate the agreed purchase by the HRA of all affordable housing units at the OHCL development sites.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Chief Executive 13 Nov 2023 Executive Director (Communities and People) Before 31 Jan 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities
Lead Officer	Executive Director (Communities and People)
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 5: ID: I030257	Affordable Housing Delivery Programme
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<p>At its meeting on 13 April 2022, Cabinet resolved to:</p> <ol style="list-style-type: none"> 1. Delegate authority to the Executive Director for Development, in consultation with the Executive Director for Communities and People; the Cabinet Member for Planning and Housing Delivery; the Head of Financial Services/ Section 151 Officer; and the Head of Law and Governance, to approve and facilitate the sale of the council owned site, to facilitate the OCHL development and the subsequent acquisition of affordable dwellings by the HRA, within this project approval for Mill Lane, Marston; 2. Delegate authority to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services/ Section 151 Officer; and the Head of Law and Governance, to enter into agreements and facilitate the agreed purchase by the HRA of all the affordable housing units from OCHL within this project approval, for Mill Lane, Marston and the extensions; 3. Delegate authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into funding and other necessary agreements for the purpose of delivery affordable housing through the Oxfordshire Housing and Growth Deal programme, within identified budgets, for the Gibbs Crescent scheme listed in the report; 4. Delegate authority to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into funding and other necessary agreements for the purpose of delivery of affordable housing with Homes England; 5. Delegate authority to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services/ Section 151 Officer; and the Head of Law and Governance, to enter into agreement and facilitate the agreed purchase by the HRA of the affordable housing units, from OCHL, referenced at paragraphs 16 to 20 of this report, at a cost that exceeds the usual financial parameters for the HRA in respect of the 5 properties listed in Table 3, within further information provided in the confidential Appendix 2, to ensure units remain at Social Rent, within overall budget envelopes for affordable housing buy-backs. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that

	information)
Decision Taker and date decision expected to be taken by	Cabinet 13 Apr 2022 Council 18 Jul 2022 Chief Executive Before 31 Dec 2023 Executive Director (Communities and People) Before 30 Apr 2024 Executive Director (Development) Before 30 Apr 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities, Cabinet Member for Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 6: ID: I028322	Use of Retained Right to Buy Receipts to increase the provision of more affordable housing
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director for Communities and People, in consultation with the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services; and the Head of Law and Governance, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing, using Retained Right to Buy Receipts, within this project approval.</p> <p>At its meeting on 10 November 2021 Cabinet also delegated authority to the Chief Executive, in consultation with the Cabinet Member for Finance and Asset Management; the Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless; the Head of Financial Services; and the Head of Law and Governance, to approve any property purchase or development delivery over £500,000 for affordable housing, within this project approval.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Executive Director (Communities and People) Before 31 Dec 2023

	Chief Executive Before 31 Dec 2023
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Housing
Lead Officer	Executive Director (Communities and People)
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 7: ID: I033131	Delivery of Affordable Housing (Railway Lane and Marston Paddock Sites)
Cabinet, on 14 December 2022 , resolved to:	
<ol style="list-style-type: none"> 1. Grant project approval for the continued acquisition of affordable dwellings developed by OCHL for which budgetary provision has been made in the Council's Housing Revenue Account in respect of: <ol style="list-style-type: none"> (i) Railway Lane, Littlemore and (ii) Marston Paddock, Butts Lane, Old Marston; 2. Delegate authority to the Executive Director (Development), in consultation with the Head of Law and Governance, to approve and facilitate the license to occupy and develop the council owned site in order to facilitate the development within this project approval for Railway Lane, Littlemore; and 3. Delegate authority to the Executive Director (Development), in consultation with the Executive Director (Communities and People), the Cabinet Member for Housing, the Head of Financial Services/ Section 151 Officer and the Head of Law and Governance, to enter into agreements and facilitate the agreed purchase by the Council of these developments, with all the affordable housing units from OCHL to be held in the HRA, within this project approval for the Railway Lane and Marston Paddock sites. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 14 Dec 2022 Executive Director (Development) Before 31 Dec 2024

Cabinet Lead Member	Cabinet Member for Housing, Cabinet Member for Planning and Healthier Communities
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 8: ID: I033132	Delivery of Affordable Housing (Oxford North, Goose Green and Meadow Lane)
<p>Cabinet, on 15 March 2023, resolved to:</p> <ol style="list-style-type: none"> 2. Delegate authority to the Executive Director (Development), in consultation with the Executive Director (Communities and People); the Cabinet Member for Housing; the Head of Financial Services/Section 151 Officer; and the Head of Law and Governance/Monitoring Officer, to finalise the scheme design and financial appraisals and enter into agreements and contracts to facilitate the agreed purchase by the Council of the affordable housing (to be held in the HRA) and any associated land, within the identified budget, for the provision of the affordable housing (111 affordable homes) on the Oxford North development, within the project approval; 3. Delegate authority to the Executive Director (Communities and People) in consultation with the Cabinet Member for Planning and Housing Delivery; the Cabinet Member for Housing; the Head of Financial Services/Section 151 Officer and the Head of Law and Governance/Monitoring Officer to finalise the scheme design and financial appraisals and enter into agreements and contracts to facilitate the purchase by the Council of the social rent and shared ownership homes (to be held in the HRA) and any associated land, within the identified budget and within this project approval for Goose Green, Wolvercote (16 affordable homes); 4. Delegate authority to the Executive Director (Development), in consultation with the Cabinet Member for Finance and Asset Management; the Head of Financial Services/Section 151 Officer; and the Head of Law and Governance/Monitoring Officer, to approve the final terms and enter into the transfer in relation to Goose Green from the General Fund to OCHL; 5. Delegate authority to the Executive Director (Development), in consultation with the Executive Director (Communities and People); the Cabinet Member for Housing; the Head of Financial Services/Section 151 Officer; and the Head of Law and Governance/Monitoring Officer, to finalise the scheme design and financial appraisals and enter into agreements and contracts to facilitate the agreed purchase by the Council of the affordable housing (to be held in the HRA) and any associated land, from OCHL, for the provision of the affordable housing on the Meadow Lane, Iffley development (32 affordable homes), and within the 	

identified budget and this project approval.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 15 Mar 2023 Executive Director (Development) 22 Jun 2023 Executive Director (Communities and People) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Housing, Cabinet Member for Planning and Healthier Communities, Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Housing Services Executive Director (Development) Executive Director (Communities and People)
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

Standing item: Next Steps Accommodation Programme (NSAP) Property Purchases

ITEM 9: ID: I025819	Project Approval and Allocation of Next Steps Accommodation Programme Funding for Affordable Housing Delivery & Homelessness Prevention
Cabinet, at its meeting on 11 November 2020 , delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any agreements over £500,000 for affordable housing, within the project approval given at the meeting and budget envelope.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in

	budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 11 Nov 2020 Council 30 Nov 2020 Chief Executive Before 31 Dec 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Planning and Healthier Communities, Cabinet Member for Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

Standing item: Acquisition of Affordable Housing at Barton Park

ITEM 10: ID: I029594	Barton - Acquisition of Affordable Property
The City Executive Board, on 10 July 2013 , resolved to grant delegated authority to the Executive Director, City Regeneration and Housing, in consultation with the Head of Finance, to authorise the Council's entry into the required legal documentation with Barton Oxford LLP to give effect to the acquisition of affordable (social rented) housing at Barton Park.	
Key Decision	Yes
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Executive Director (Communities and People) Before 30 Apr 2024
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Executive Director (Communities and People)
Report Contact	Allison Dalton, Project Coordinator adalton@oxford.gov.uk

Key decisions delegated to the Executive Director (Communities and People)

ITEM 11: ID: I032844	Social Housing Decarbonisation Fund: Wave 2.1
<p>Cabinet, on 16 November 2022, resolved to:</p> <ol style="list-style-type: none"> 1. Grant approval for Oxford City Council to submit a funding bid in the Social Housing Decarbonisation Fund (SHDF) 2.1 bidding round in November 2022, seeking a Government funding contribution towards a retrofit programme for around 300 council houses; 2. Delegate authority to the Head of Corporate Strategy, in consultation with the Cabinet Member for Housing, the Cabinet Member for Zero Carbon Oxford and Climate Justice, and the Head of Housing Services, to finalise the bid document for submission to Government by 18 November 2022; 3. Recommend to Council that if the bid is successful it grants approval for the release of up to £6.050 million of HRA capital funding required for match funding under the terms of the SHDF 2.1 scheme in accordance with the estimated spend profile in paragraph 24; 4. Delegate authority to the Executive Director (Communities and People) in consultation with the Head of Financial Services / Section 151 Officer to spend the HRA funds together with SHDF grant funding for the purposes of the proposed retrofit scheme, including entering into contracts with contractors to deliver the works. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet, Council 16 Nov 2022 Executive Director (Communities and People) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Housing, Cabinet Member for Zero Carbon Oxford and Climate Justice
Lead Officer	Head of Corporate Strategy
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

ITEM 12: ID: I032099	Disposal of Council Dwelling Houses
Cabinet, on 15 June 2022 , resolved to:	
<ol style="list-style-type: none"> 1. Approve the disposal of the freeholds of 39 Long Close, 163 Walton Street, 8 Cowley Road and 46 Stubbs Avenue; 2. Approve the use of the resulting capital receipts into the General Fund for regeneration purposes; and 3. Delegate authority to the Executive Director (Communities and People) in consultation with the Cabinet Member for Housing, to approve the terms of sale for each property. 	
Key Decision	Yes Acquiring or disposing of freeholds or leaseholds with a consideration or premium over £500,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 15 Jun 2022 Executive Director (Communities and People) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Housing, Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Bill Graves, Landlord Services Manager bgraves@oxford.gov.uk

ITEM 13: ID: I034158	Local Authority Housing Fund
Cabinet, on 19 April 2023 , resolved to:	
<ol style="list-style-type: none"> 1. Approve the Council becoming part of the Local Authority Housing Fund in order to deliver 6 new affordable homes; 2. Recommend to Council the allocation of £2,330,320 capital budget from the Housing Revenue Account for the Council's investment to purchase the properties as part of Local Authority Housing Fund; and 3. Delegate authority to the Executive Director (Communities & People) in consultation with the Cabinet Member for Housing; the Head of Financial Services/Section 151 Officer; and the Head of Law and Governance/Monitoring Officer, to enter into agreements and contracts to facilitate the purchase by the 	

<p>Council of housing (to be held in the HRA) within the identified budget and within the project approval.</p> <p>Council, on 17 May 2023, resolved to approve the allocation of £2,330,320 capital budget from the Housing Revenue Account for the Council's investment to purchase the properties as part of the Local Authority Housing Fund.</p>	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet, Council Before 31 Dec 2023 Executive Director (Communities and People) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Head of Housing Services
Report Contact	Richard Wood, Housing Strategy and Needs Manager Rwood@oxford.gov.uk

ITEM 14: ID: I034300	Fire Door Replacement Programme
<p>Cabinet, on 14 June 2023, resolved to:</p> <ol style="list-style-type: none"> Grant project approval to allocate the approved budget of £2.6m agreed by Council in 2021/22 to enable progression of the replacement of all resident front doors at Plowman, Evenlode, Windrush and Hockmore Towers, Oxford with certified compliant FD30 fire doors; and Delegate authority to the Executive Director (Communities and People) or the Head of Housing Services to award the fire door replacement programme contract(s) to ODS, or others as required, following the procurement process outlined in the Constitution. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 14 Jun 2023 Executive Director (Communities and People) Before 30 Apr 2024 Head of Housing Services Before 30 Apr 2024

Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Head of Housing Services
Report Contact	Malcolm Peek, Property Service Manager mpeek@oxford.gov.uk

ITEM 15: ID: I034282	Expansion of the Housing First Programme
<p>Cabinet, on 9 August 2023, resolved to:</p> <ol style="list-style-type: none"> Approve the Council's participation in the Single Homelessness Accommodation Programme (SHAP) in order to purchase 12 new units for Housing First alongside commissioning support for a total of 17 units, including 5 units drawn from general needs stock; and Delegate authority to the Executive Director (Communities and People) in consultation with the Cabinet Member for Housing; the Head of Financial Services/Section 151 Officer; and the Head of Law and Governance/Monitoring Officer, to enter into agreements and contracts to facilitate the purchase by the Council of housing (to be held in the HRA) within the identified budget and within the project approval, as well as to enter into or amend agreements or contracts in relation to support provision (revenue spend) in line with procurement requirements. <p>Council, on 2 October 2023, resolved to:</p> <ol style="list-style-type: none"> Approve the allocation of a £2,888,000 capital budget (of which £1,688,000 will be borrowed by the Housing Revenue Account) for the Council's investment to purchase the properties as part of the Single Homelessness Accommodation Programme as outlined in paragraph 19, the balance of which will be met by the SHAP grant; and Approve a budget allocation of £600,000 to cover revenue costs to commission support providers to deliver support for the 17 units of Housing First. The funding equates to 3 years' worth of revenue but is spread over 4 financial years (paragraph 18). 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 9 Aug 2023 Executive Director (Communities and People) Before 31 Dec 2024

Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Executive Director (Communities and People)
Report Contact	Ossi Mosley, Rough Sleeping and Single Homelessness Manager omosley@oxford.gov.uk

ITEM 16: ID: I034588	Fire Servicing and Maintenance Contract
Cabinet, on 9 August 2023 , resolved to:	
2. Delegate authority to the Executive Director (Communities and People) to award the contract for the provision, servicing and maintenance of fire safety systems to the successful supplier following completion of a compliant tender process and issue works to the approved annual value.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 9 Aug 2023 Executive Director (Communities and People) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Executive Director (Communities and People)
Report Contact	Bill Chamberlain, Senior Surveyor wchamberlain@oxford.gov.uk

ITEM 17: ID: I034739	Out of Hospital Care Team Provision
Cabinet, on 13 September 2023 , resolved to:	
1. Approve continuation of the Oxfordshire Out of Hospital Care Model (OOHCM) using the financing secured through the Better Care Fund (BCF);	
2. Recommend to Council the allocation of £1.2 million to continue to fund the Oxfordshire Out of Hospital Care Model until 31 st March 2024, using funding from the Better Care Fund;	
3. Delegate authority to the Executive Director (Communities and People) in consultation with the Cabinet Member for Housing, the Head of Financial	

<p>Services / Section 151 Officer, and the Head of Law and Governance / Monitoring Officer to enter into agreements and contracts to continue the Oxfordshire Out of Hospital Care Model until 31st March 2024 within the level of the external funding award and within the project approval; and</p> <p>4. Delegate authority to the Executive Director (Communities and People) in consultation with the Cabinet Member for Housing, the Head of Financial Services / Section 151 Officer, and the Head of Law and Governance / Monitoring Officer to enter into agreements and contracts to continue the Oxfordshire Out of Hospital Care Model beyond 31st March 2024, up to a maximum of five years with an early termination clause, subject to ongoing financing being secured and in place.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet, Council 13 Sep 2023 Executive Director (Communities and People) Before 1 Apr 2024
Cabinet Lead Member	Cabinet Member for Housing, Cabinet Member for Planning and Healthier Communities
Lead Officer	Executive Director (Communities and People)
Report Contact	Peter Moore, Programme Manager - Out of Hospital Care Team pmoore@oxford.gov.uk

ITEM 18: ID: I034787	The Leys Pool and Leisure Centre - Youth Hub
<p>Cabinet, on 19 September 2023, resolved to:</p> <ol style="list-style-type: none"> Grant project approval to create a Youth Hub at Leys Pools and Leisure Centre; Recommend to Council the addition of £1,120,199 into the capital programme together with £223,907 into the revenue budget for delivery of the project; and Delegate authority to the Executive Director (Communities and People) in consultation with the Head of Financial Services / Section 151 officer, the Head of Law and Governance / Monitoring Officer and the Cabinet Member for Leisure and Parks to award the construction contract to Oxford Direct Services Ltd subject to it being within budget and value for money. 	

Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council, Cabinet 13 Sep 2023 Executive Director (Communities and People) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Leisure and Parks
Lead Officer	Head of Community Services
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

ITEM 19: ID: I034812	Local Authority Housing Fund - Round 2
Cabinet, on 19 September 2023 , resolved to:	
<ol style="list-style-type: none"> 1. Approve the Council becoming part of the Local Authority Housing Fund Round 2 in order to deliver 4 new affordable homes; 2. Recommend to Council the allocation of £1,863,100 capital budget from the Housing Revenue Account for the Council's investment to purchase the properties as part of Local Authority Housing Fund Round 2, with £1,069,860 being funded from HRA borrowing and the rest covered by grant of £793,240; and 3. Delegate authority to the Executive Director (Communities and People) in consultation with the Cabinet Member for Housing, the Head of Financial Services/Section 151 Officer, and the Head of Law and Governance/Monitoring Officer to enter into agreements and contracts to facilitate the purchase by the Council of housing (to be held in the HRA) within the identified budget and within this project approval. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council, Cabinet 13 Sep 2023 Executive Director (Communities and

	People) Before 30 Jun 2024
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Executive Director (Communities and People)
Report Contact	Stephen Cohen, Refugee and Resettlement Manager scohen@oxford.gov.uk

ITEM 20: ID: I034849	HRA Energy Efficiency Projects 2023/24
Cabinet, on 19 September 2023 , resolved to:	
<ol style="list-style-type: none"> Grant project approval for Oxford City Council to proceed with Energy Efficiency projects on HRA properties; and Delegate authority to the Executive Director (Communities and People) in consultation with the Head of Financial Services/Section 151 Officer and the Head of Law and Governance, to spend the previously approved HRA 2023/24 budget of £1.585m, as agreed by full Council in 2021/22, for the purposes of HRA Energy Efficiency projects, including awarding contracts to contractors and consultants to manage and deliver the projects following the procurement process outlined in the Constitution. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Sep 2023 Executive Director (Communities and People) Before 30 Jun 2024
Cabinet Lead Member	Cabinet Member for Housing, Cabinet Member for Zero Carbon Oxford and Climate Justice
Lead Officer	Head of Corporate Property
Report Contact	Juliet Nicholas, Energy and Sustainability Manager jnicholas@oxford.gov.uk

Key decisions delegated to the Executive Director (Development)

ITEM 21: ID: I025338	Implementation of the Housing Infrastructure Funding for Oxford North (Northern Gateway)
<p>Cabinet, at its meeting on 09 September 2020, delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery, and the Head of Law and Governance, to:</p> <ol style="list-style-type: none"> 1. Finalise the legal agreement with the developer Thomas White Oxford (“TWO”); 2. Enter into the legal agreement to secure the delivery of the Housing Infrastructure Funding (“HIF”) funded infrastructure at Oxford North; 3. Secure the HIF funding and implementation of the HIF agreements, including the provision of funding to TWO; and 4. Agree any changes necessary to the HIF agreement with Homes England to facilitate the securing of the HIF funding, the delivery of the infrastructure and the recouping of funding. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
Decision Taker and date decision expected to be taken by	Executive Director (Development) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities
Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

ITEM 22: ID: I032816	Housing Infrastructure Funding for Osney Mead – revised implementation arrangements
<p>Cabinet, on 16 November 2022, resolved to:</p> <ol style="list-style-type: none"> 2. Delegate authority to the Executive Director (Development) in consultation with the Cabinet Member for Planning and Housing Delivery and the Head of Law 	

<p>and Governance to enter into legal agreements with:</p> <ul style="list-style-type: none"> (i) Oxfordshire County Council, to provide them with a proportion of the HIF funding secured by the City Council to enable County to deliver the Oxford Flood Alleviation Scheme enabling works as part of the Kennington Bridge works; and (ii) an agreement with the Environment Agency (EA), and if necessary including the County Council, regarding the delivery of the HIF milestones, monitoring and clawback arrangements as necessary. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 16 Nov 2022 Executive Director (Development) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities
Lead Officer	Executive Director (Development)
Report Contact	Elaine Swapp, Principal Regeneration Officer eswapp@oxford.gov.uk

ITEM 23: ID: I025001	Local Growth Funded Workspace Projects
<p>Cabinet, at its meeting on 10 November 2021, delegated authority to the Executive Director Development, in consultation with the Head of Financial Services; the Head of Law and Governance; the Leader and Cabinet Member for Inclusive Growth, Economic Recovery and Partnerships; and the Cabinet Member for Finance and Asset Management, to agree and enter into a building contract and associated professional services for the redevelopment following the conclusion of a procurement exercise.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision	Executive Director (Development) Before 31

expected to be taken by	Dec 2024
Cabinet Lead Member	Leader - Inclusive Economy and Partnerships
Lead Officer	Executive Director (Development)
Report Contact	Andrew Humpherson, Regeneration Manager Ahumpherson@oxford.gov.uk

ITEM 24: ID: I027568	Development of land at South Oxford Science Village (Land South of Grenoble Road)
<p>Cabinet, at its meeting on 9 February 2022, resolved to:</p> <p>Delegate to the Executive Director (Development), in consultation with the Cabinet Members for Finance and Asset Management and Planning and Housing Delivery, the Head of Law and Governance and the Head of Financial Services, the decision, following the receipt of advice, whether to pursue an option or conditional contract, the final drafting of any such option or contract, the granting of any such option or contract, or the entering into agreement on any such option or contract which commits the Council's land, within the SOSV allocation, to be available to be drawn down by the LLP when the land is needed for development. This will include ensuring the requirements of S123 of the Local Government Act 1972 are met and that any disposal is for the best consideration that can reasonably be obtained or otherwise in compliance with the requirements of section 123.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Executive Director (Development) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities, Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

ITEM 25: ID: I032500	Appointment of a contractor for the Oxpens River Bridge
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Cabinet, [on 16 November 2022](#), resolved to:

1. **Delegate authority** to the Executive Director (Development) in consultation with the Head of Financial Services/Section 151 Officer, the Head of Law and Governance and the Cabinet Member for Planning and Housing Delivery, to agree and enter into contractual terms with Oxfordshire County Council for £2.8 million of additional funding from the Oxfordshire Housing and Growth Deal Funds (OHGDF) and an amended collaboration agreement to cover revised project delivery arrangements including fees and programme;
2. **Delegate authority** to the Executive Director (Development) in consultation with the Head of Financial Services/Section 151 Officer, the Head of Law and Governance and the Cabinet Member for Planning and Housing Delivery to enter into contractual terms with a contractor for the pre-contract stages of the Oxpens River Bridge by signing a project order for providing detailed design, programme and 100% market tested estimate for the bridge, subject to the Council's normal procurement procedures;
3. **Delegate authority** to the Executive Director (Development) in consultation with the Head of Financial Services/Section 151 Officer, the Head of Law and Governance and the Cabinet Member for Planning and Housing Delivery to agree and enter into contractual terms with a contractor by signing a delivery agreement to build the bridge and carry out associated works, subject to the project being deliverable within the funding available and compliant with the Council's normal procurement procedures; and
4. **Delegate authority** to the Executive Director (Communities & People) in consultation with the Cabinet Member for Planning and Housing Delivery, the Head of Law and Governance, the Head of Financial Services/Section 151 Officer and the Head of Corporate Property to enter into a legally binding agreement(s) with OxWED to enable the bridge to be constructed from its land and over land to the rear of the ice rink and to undertake enabling works if appropriate to facilitate the delivery of the bridge.

Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 16 Nov 2022 Executive Director (Development) Before 31 Dec 2024 Executive Director (Communities and People) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities
Lead Officer	Executive Director (Development)

Report Contact	Steve Weitzel, Regeneration Manager sweitzel@oxford.gov.uk
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ITEM 26: ID: I033065	Cowley Branch Line Project - Funding for Full Business Case
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Cabinet, [on 14 December 2022](#), resolved to:

1. **Approve the funding strategy and recommend Full Council to** approve a capital budget of £4.56m to deliver the next phase of the project made up of:
 - Up to £289,000 up front contribution from Oxford City Council from already-secured Community Infrastructure Levy (CIL) funds;
 - Up to £3.5m of the costs to be funded by local landowners and then be reimbursed from CIL paid for any future development by those landowners that gains planning consent after the date that contracts are entered into;
 - At least £771,000 from local landowners and Oxfordshire County Council as a non-repayable grant contribution;
 - In the event that the submitted Levelling Up Fund 2 application seeking £4.0m is found to be successful in total or in part, the local funding arrangement described above would be reduced commensurately from one or more of the funding pots outlined above; and
2. **Delegate authority** to the Executive Director (Development), in consultation with the Council's Section 151 Officer, the Head of Law and Governance, and the Cabinet Members for Health & Transport and for Finance & Asset Management to agree financial contributions and terms, and then enter into all relevant funding agreements and contracts.

Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Council 30 Jan 2023 Executive Director (Development) Before 31 May 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities
Lead Officer	Head of Regeneration and Economy
Report Contact	Ted Maxwell, Economy, City Centre & Green Transport Lead tmaxwell@oxford.gov.uk

ITEM 27: ID: I033335	Implementing the Covered Market "Masterplan"
Cabinet, on 8 February 2023 , resolved to:	
<ol style="list-style-type: none"> Delegate authority to the Executive Director (Development), in consultation with the Council's Section 151 Officer, the Head of Law and Governance, and the Cabinet Members for Inclusive Economy and Partnerships, Finance and Asset Management, and Planning and Housing Delivery, to finalise the scope of works, undertake the necessary procurements, and enter into all contracts for the detailed design, construction works, and all associated professional services, for the regeneration of the Covered Market within the agreed budget; Subject to Council approval of the Budget, authorise to spend a capital budget of £6.87m starting in 2023-2024, to deliver the project. (The recommendation to Council to create this budget is part of the Budget report, elsewhere on this agenda). 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 8 Feb 2023 Executive Director (Development) Before 15 Mar 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Planning and Healthier Communities, Leader - Inclusive Economy and Partnerships
Lead Officer	Executive Director (Development)
Report Contact	Ted Maxwell, Economy, City Centre & Green Transport Lead tmaxwell@oxford.gov.uk

ITEM 28: ID: I034757	Northfield Hostel Site Additional Affordable Housing
Cabinet, on 9 August 2023 , resolved to:	
<ol style="list-style-type: none"> Delegate authority to the Executive Director (Development) in consultation with the Cabinet Member for Housing; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer to enter into agreements for the purchase of land; build contracts; and any other necessary agreements or contracts to facilitate the development (including a Development Services 	

Agreement with OCHL) within the identified budget, for the provision of additional affordable housing.	
Key Decision	Yes Acquiring or disposing of freeholds or leaseholds with a consideration or premium over £500,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet, Council 9 Aug 2023 Executive Director (Development) Before 31 Dec 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 29: ID: I034075	Delivery of New Burial Space
Cabinet, on 13 September 2023 , resolved to:	
<ol style="list-style-type: none"> 1. Grant project approval for the delivery of a new publicly accessible greenspace and burial meadow on land owned by the Council off Oxford Road towards Horspath; including approval of the scheme, submission of a planning application to South Oxfordshire District Council, Phase 1 delivery budget, and required property and legal procedures to deliver the scheme and delegated authority to the Executive Director (Development) in consultation with the Cabinet Member for Leisure and Parks to approve changes to the scheme; 2. Recommend to Council approval of a capital budget of £2.4M for delivery of this scheme; 3. Delegate authority to the Executive Director (Development), in consultation with the Head of Financial Services / Section 151 Officer and the Head of Law and Governance to enter into any related agreements and contracts to facilitate the scheme in terms of construction and operation; works details; and budget changes for this Council owned land, including agreeing the fees and charges as detailed in Appendix 6; and 4. Delegate authority to the Executive Director (Development), in consultation with the Head of Finance / Section 151 Officer, Head of Law and Governance and the Cabinet Member for Finance and Asset Management to agree the final 	

heads of terms and enter into the necessary transactions set out in Appendix 4 together with any other ancillary agreements, contracts and notices that may be required to facilitate the scheme.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Council, Cabinet 13 Sep 2023 Executive Director (Development) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Leisure and Parks
Lead Officer	Head of Community Services
Report Contact	Carri Unwin, Regeneration Manager Cunwin@oxford.gov.uk

ITEM 30: ID: I034968	Blackbird Leys Development Project Variations to Development Agreement with Development Partner
Cabinet, on 13 September 2023 , resolved to:	
<ol style="list-style-type: none"> 1. Delegate authority to the Executive Director (Development), in consultation with the Cabinet Member for Housing; Deputy Leader (Statutory) - Finance and Asset Management; and Cabinet Member for Inclusive Communities, to agree (within the parameters set out within this report and associated appendices) and sign the final terms of a Deed of Variation to the Development Agreement between OCC and its development partner, Peabody; 5. Subject to the agreement of recommendations 3 and 4, delegate authority for the spend of Affordable Housing S106 allocated to the Blackbird Leys Regeneration Project to the Executive Director (Development) in consultation with the Cabinet Member for Housing; Deputy Leader (Statutory) - Finance and Asset Management; Cabinet Member for Inclusive Communities; and the Head of Financial Services/Section 151 Officer; 6. Delegate authority to the Executive Director (Development) in consultation with the Cabinet Member for Housing; Deputy Leader (Statutory) - Finance and Asset Management; and the Cabinet Member for Inclusive Communities to agree an appropriate vacant possession strategy and subsequent implementation of the strategy for obtaining vacant possession of the land 	

required for Phase 2;	
7. Delegate authority to the Executive Director (Development) in consultation with the Cabinet Member for Housing; Deputy Leader (Statutory) - Finance and Asset Management; and the Cabinet Member for Inclusive Communities to agree the detailed design to be submitted to the Local Planning Authority, undertake any necessary procurements and enter into any necessary contracts related to the detailed design, construction and fit out for the new Blackbird Leys Community Centre within the agreed budget;	
8. Delegate authority to the Executive Director (Development) to agree to Oxford City Council taking over responsibility for the delivery, costs and financial risk of the community centre if Peabody requests this change as a means to improve the scheme's viability.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council, Cabinet 13 Sep 2023 Executive Director (Development) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Safer and Inclusive Communities, Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Karoline Soisalo de Mendonca, Regeneration Manager ksoisalodemendonca@oxford.gov.uk

ITEM 31: ID: I033996	Blackbird Leys Development Project Detailed Design
Cabinet, on 11 March 2020 , resolved to:	
<ol style="list-style-type: none"> 1. Delegate authority to the Executive Director Development to sign off the Pre-Planning Viability Condition and all other Stage One requirements of the Development Agreement detailed in this report, and confirm the project can move past Gateway One and into Stage Two (detailed design & planning submission) of the Development Agreement; 2. Delegate authority to the Executive Director of Development, in consultation with the Cabinet Member for Leisure & Housing and the Cabinet Member for Affordable Housing, to approve moving through the remaining Gateways of the Development Agreement and subsequently entering into a lease for the land with 	

<p>Catalyst Housing Limited, subject to the approved budget;</p> <p>3. Note that the Development Agreement sets out that if the scheme does not move forward to delivery, that the Council will incur 50% of the Stage 2 costs, an estimate of which is set out in the report. (paragraph 73);</p> <p>4. Approve the use the CIL receipts generated to facilitate the delivery of the community and infrastructure works set out in the concept plan and to recommend to Full Council that this commitment is recognised in the Capital Programme in 2022/23 and beyond as a potential future earmarked CIL receipt (for investment in strategic infrastructure and community facilities at Blackbird Leys) and subject to planning;</p> <p>5. Recommend to Council to allocate a budget of up to £21.528 million to deliver the scheme for new affordable and market housing, community and retail facilities and new and enhanced public space (paragraphs 11-19) and in line with the funding sources and viability assessment set out in this report. (paragraphs 57 – 62);</p> <p>6. Recommend to Council to allocate the HRA and General Fund spend in accordance with the profile set out in the report.(paragraphs 63-64) and which will supersede any current budget held for this project; and</p> <p>7. Commit to the fullest ongoing engagement with the local community as part of the detailed design and planning stage and prior to submission of the planning application.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Executive Director (Development) Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Housing, Cabinet Member for Planning and Healthier Communities
Lead Officer	Executive Director (Development)
Report Contact	Karoline Soisalo de Mendonca, Regeneration Manager ksoisalodemendonca@oxford.gov.uk

ITEM 32: ID: I034108	City Centre Land Regeneration Scheme
<p>Cabinet, on 12 July 2023, resolved to:</p> <p>Delegate authority to the Executive Director (Development) in consultation with the Council's Head of Financial Services / Section 151 Officer; the Head of Law and Governance; and the Deputy Leader (Statutory) - Finance and Asset Management to: (i) agree the final terms of, and enter into, the relevant contracts; (ii) agree the final scheme and submission of any planning application; and (iii) authorise any</p>	

spending within the allocated budget (see Confidential Appendix 1 for more details).	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Council, Cabinet 12 Jul 2023 Executive Director (Development) Before 31 Dec 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Corporate Property
Report Contact	Carri Unwin, Regeneration Manager Cunwin@oxford.gov.uk

ITEM 33: ID: I034365	Approval of proposed commercial lettings
Cabinet, on 15 November 2023 , resolved to:	
1. Delegate authority to the Executive Director (Development) in consultation with the Head of Financial Services/S151 Officer, the Head of Law and Governance and the Deputy Leader (Statutory) – Finance and Asset Management to agree final terms, negotiate the form of documents and then enter into leases and any ancillary documents required for the letting of 16-17 Turl Street, 24-26 George Street and Cadogan House, Wheatley subject to the requirements of S.123 Local Government Act 1972 being met.	
Key Decision	Yes Acquiring or disposing of leases with a rental value over £125,000 each year except statutory lease renewals under Part II of the Landlord & Tenant Act 1954.
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Cabinet 15 Nov 2023 Executive Director (Development) Before 31 Jul 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management

Lead Officer	Head of Corporate Property
Report Contact	Alex Miller, Transactions Manager amiller@oxford.gov.uk

Key decision delegated to the Head of Financial Services

ITEM 34: ID: I030283	Insurance Tender
Cabinet, at its meeting on 13 April 2022 , resolved to: Delegate authority to the Head of Financial Services in consultation with the Head of Law and Governance to award a contract for the provision of insurance services to Oxford City Council and group companies from 1 January 2023 for a period of 3 years with an option to extend for up to 2 years (1+1) following a compliant procurement exercise.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Apr 2022 Head of Financial Services Before 31 Dec 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

Key Decisions delegated to the Head of Corporate Strategy

ITEM 35: ID: I032015	Local Electric Vehicle Infrastructure Grant and Project
Cabinet, on 15 June 2022 , resolved to: 2. Delegate authority to the Head of Corporate Strategy, in consultation with the	

Cabinet Member for Health and Transport, the Cabinet Member for Zero Carbon Oxford and Climate Justice, the Head of Financial Services / Section 151 Officer, and the Council's Monitoring Officer, to enter into funding, partnership, contracts and other necessary agreements for the purpose of delivering the scheme, including expenditure as necessary of remaining GULO funding held by the Council.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 15 Jun 2022 Head of Corporate Strategy Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Zero Carbon Oxford and Climate Justice
Lead Officer	Head of Corporate Strategy
Report Contact	Sarah Hassenpflug, Sustainable City Projects Officer Shassenpflug@oxford.gov.uk

ITEM 36: ID: I034850	City-wide Smoke Control Area for Oxford
Cabinet, on 13 September 2023 , resolved to:	
<ol style="list-style-type: none"> 1. Approve plans to revoke Oxford's existing 23 Smoke Control Orders and replace them with a single Smoke Control Order across the whole City, subject to the outcome of consultations and confirmation by the Secretary of State; and 2. Subject to the outcome of the public consultation and confirmation by the Secretary of State, delegate authority to the Head of Corporate Strategy in consultation with the Cabinet Member for Zero Carbon Oxford and Climate Justice and the Head of Law and Governance, to make the order. 	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Sep 2023 Head of Corporate Strategy Before 30 Jun 2024
Cabinet Lead Member	Cabinet Member for Zero Carbon Oxford and

	Climate Justice
Lead Officer	Head of Corporate Strategy
Report Contact	Mai Jarvis, Environmental Quality Team Manager Tel: 01865 252403 mjarvis@oxford.gov.uk

ITEM 37: ID: I035012	Utilities Procurement 2024 - 2028
Cabinet, on 18 October 2023 , resolved to:	
<ol style="list-style-type: none"> Delegate authority to the Head of Corporate Strategy, in consultation with the Head of Financial Services / Section 151 Officer, to: <ul style="list-style-type: none"> decide the procurement route for purchasing the supply of gas and electricity from October 2024 agree to enter into contracts for gas and electricity, subject to a maximum term of four years from October 2024; Approve the extension of the Council's water contract with Wave for a further two years; and Note the proposal to undertake an Energy Procurement Review to inform the Council's longer-term approach (from 2027 onwards). 	
Key Decision	Yes Award of a contract with a total contract value of £1,000,000 or greater
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 18 Oct 2023 Head of Corporate Strategy Before 31 Mar 2024
Cabinet Lead Member	Cabinet Member for Zero Carbon Oxford and Climate Justice
Lead Officer	Head of Corporate Strategy
Report Contact	Rose Dickinson, Carbon Reduction Team Manager rdickinson@oxford.gov.uk

ITEM 38: ID: I034665	Delivery of Electric Vehicle Infrastructure for Oxford
Cabinet, on 18 October 2023 , resolved to:	
<ol style="list-style-type: none"> Approve the draft Implementation Plan for the Council's Electric Vehicle 	

Infrastructure Strategy (OxEVIS) delivery as set out in Appendix 4 and **delegate authority** to the Head of Corporate Strategy in consultation with the Cabinet Member for Planning and Healthier Communities and the Cabinet Member for Zero Carbon Oxford and Climate Justice to make amendments to the Implementation Plan where required to ensure delivery of the OxEVIS;

2. **Delegate authority** to the Head of Corporate Strategy, in consultation with the Cabinet Member for Planning and Healthier Communities, the Cabinet Member for Zero Carbon Oxford and Climate Justice, the Head of Financial Services/Section 151 Officer, and the Council's Monitoring Officer, to enter into partnerships and collaborative working arrangements with third parties as required to deliver the Implementation Plan;
3. **Delegate authority** to the Head of Corporate Strategy, in consultation with the Cabinet Member for Planning and Healthier Communities, the Cabinet Member for Zero Carbon Oxford and Climate Justice, the Head of Financial Services/Section 151 Officer, and the Council's Monitoring Officer, to accept tenders and enter into concession contracts (within the constraints set out in paragraph 39 of this Cabinet report) for the purposes of delivering the Implementation Plan;
4. **Delegate authority** to the Head of Corporate Strategy, in consultation with the Cabinet Member for Planning and Healthier Communities, the Head of Financial Services/Section 151 Officer, and the Council's Monitoring Officer, to give grants for the purposes of delivering the Implementation Plan up to an aggregate value of £500k;
5. **Delegate authority** to the Head of Corporate Strategy, in consultation with the Head of Corporate Property, the Cabinet Member for Planning and Healthier Communities, the Head of Financial Services/Section 151 Officer, and the Council's Monitoring Officer, to enter into leases up to a rental value of £5M for the purposes of delivering the Implementation Plan;
6. **Note** the interdependency with the funding bid under the standard 2024 MTFP budget setting process (detail as per Table 1 of the report). Over the four year budget period this implementation plan delivers an estimated net income of £24k. Net income for 2029-2040 is estimated at up to £5.2M;
7. **Agree** the On-street elements of the Go Ultra Low Oxford project (GULO) transition from Oxford City Council delivery to Oxfordshire County Council delivery, subject to the following conditions being fulfilled:
 - a. The County Council is satisfied that it can meet the funding obligations within the GULO funding agreement;
 - b. The funding body for GULO agrees (Office for Zero Emission Vehicles/OZEV) for the transfer to take place;
 - c. There is an agreement by both Councils on the methodology for delivery of the key outputs of GULO Phase 2, including the number of electric vehicle charging points and cable channels (GUL-e) committed under GULO are delivered to updated timeframes that are agreed with Oxford City Council

<p>and the funding body;</p> <p>d. The existing GULO estate and highways related GULO Phase 2 funding are both transferred; and</p> <p>e. An updated partnership agreement, including a revenue share arrangement for the assets associated with GULO is put in place that recovers the City Council investment to date; and</p> <p>8. Note the reduction of Oxford City Council control over delivery of the OxEVIS Strategy due to national delegation of Local Electric Vehicle Infrastructure (LEVI) grant deployment to tier 1 authorities. Moving from overseeing city-wide delivery of OxEVIS to collaborating with Oxfordshire County Council on relevant OxEVIS policies related to highways EV Infrastructure deployment.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 18 Oct 2023 Head of Corporate Strategy Before 30 Jun 2024
Cabinet Lead Member	Cabinet Member for Zero Carbon Oxford and Climate Justice, Cabinet Member for Planning and Healthier Communities
Lead Officer	Head of Corporate Strategy
Report Contact	Tina Mould, Head of Sustainability tmould@oxford.gov.uk

ITEM 39: ID: I035384	FutureFit Oxford(shire) Project Grant Funding Bid
<p>Cabinet, on 15 November 2023, resolved to:</p> <ol style="list-style-type: none"> Grant project approval for the FOx project to proceed, including approval of Oxford City Council's role as overall project lead; Recommend to Council to establish a revenue budget for £1.56 million funded by a government grant to enable the necessary resources to be employed and the work undertaken; Delegate authority to the Head of Corporate Strategy, in consultation with the Head of Financial Services / Section 151 Officer and the Head of Law and Governance to enter into a grant agreement with Innovate UK for the sum of £1.56 million as well as any related agreements, contracts and transactions to facilitate the project and its delivery in terms of accepting grant offer letters, 	

partnership agreements, retrofit seed funding payments, subcontracting and subscriptions;	
4. Delegate authority to the Head of Corporate Strategy, in consultation with the Cabinet Member for Zero Carbon Oxford and Climate Justice, to deliver the grant funded consortium project, and to comply with Innovate UK's project monitoring and grant payment processes (and project change processes, if required).	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 15 Nov 2023 Head of Corporate Strategy Before 31 Jul 2024
Cabinet Lead Member	Cabinet Member for Zero Carbon Oxford and Climate Justice
Lead Officer	Head of Corporate Strategy
Report Contact	Ruth Harris, Zero Carbon Project Manager rharris@oxford.gov.uk

Key Decisions delegated to the Head of Community Services

ITEM 40: ID: I034322	Ice Rink Car Parking Provision
Cabinet, on 14 June 2023 , resolved to:	
<ol style="list-style-type: none"> 1. Grant project approval for option 1 (car parking at the front of the ice rink) being progressed on the basis of seeking to achieve around 25 spaces in total; 2. Recommend to Council to establish a budget of £580,000 within the Council's capital programme, profiled across 2024/25 and 2025/26, to fund the provision of new car parking at the front of the ice rink, subject to OXWED's programme for closing the Oxpens car park, and approve the payback of previously spent feasibility funding of £46,000 into the feasibility budget; and 3. Delegate authority to the Head of Community Services, in consultation with the Council's Section 151 Officer, the Head of Law and Governance, the Cabinet Member for Leisure and Parks and the Cabinet Member for Planning and Healthier Communities to finalise the scope of works, undertake the necessary procurements, and negotiate and enter into all contracts for the detailed design, 	

construction works, and all associated professional services, for the new ice rink car park within the agreed budget.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 14 Jun 2023 Head of Community Services Before 31 Dec 2026
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities, Cabinet Member for Leisure and Parks
Lead Officer	Head of Regeneration and Economy
Report Contact	Steve Weitzel, Regeneration Manager sweitzel@oxford.gov.uk

Key Decisions delegated to the Head of Corporate Property

ITEM 41: ID: I034519	Bus shelter infrastructure and advertising concession contract
Cabinet, on 12 July 2023 , resolved to:	
3. Delegate authority to the Head of Corporate Property in consultation with the Head of Law and Governance, the Head of Financial Services and the Deputy Leader (Statutory) - Finance and Asset Management to agree the final terms and enter into a contract with the preferred supplier.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 12 Jul 2023 Head of Corporate Property Before 31 Dec 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management

Lead Officer	Executive Director (Development)
Report Contact	Elaine Swapp, Principal Regeneration Officer eswapp@oxford.gov.uk

Key Decisions delegated to the Head of Housing Services

ITEM 42: ID: I034330	Resettlement Commitments for New Refugee Families
<p>Cabinet on 12 July 2023 (Item 23 - Future Resettlement Commitments for New Refugee Families) resolved to:</p> <ol style="list-style-type: none"> Approve the resettlement of a minimum of 8 refugee families per year from any of the resettlement schemes highlighted in the report for a period of 5 years from 2023 to 2028, on the condition that the requirements in paragraph 21 of the report are consistently met to ensure scheme viability; Delegate authority to the Executive Director (Communities and People), in consultation with the Cabinet Member for Housing, to agree the resettlement of additional refugees above this allocation (which will incur additional expenditure from Home Office grant funding for support provision) subject to sufficient grant funding; Approve the use of Home Office grant funding of up to £1,313,840 (see Appendix 2) to procure the provision of 2 years of person centred support for each refugee family arriving in Oxford during the 5 year period between 2023 - 2028; Delegate authority to the Head of Housing in consultation with the Cabinet Member for Housing to approve the use of the Home Office grant funding to procure additional person centred support as required; and Delegate authority to the Head of Housing in consultation with the Head of Financial Services/S151 Officer, the Head of Law and Governance and the Cabinet Member for Housing to allocate the approved budget and enter into contract(s) with a provider(s) for the provision of person-centred support. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision	Cabinet 12 Jul 2023

expected to be taken by	Head of Housing Services Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Executive Director (Communities and People)
Report Contact	Alan Chandler, Senior Refugee and Migrant Officer achandler@oxford.gov.uk

Key Decisions delegated to the Head of Regeneration and Economy

ITEM 43: ID: I034964	Housing Infrastructure Funding Update
<p>Cabinet, on 19 September 2023, resolved to:</p> <ol style="list-style-type: none"> Delegate authority to the Head of Regeneration and Economy, in consultation with the Deputy Leader (Statutory) – Finance and Asset Management, the Head of Financial Services / S151 Officer and the Head of Law and Governance to finalise the drafting of, and subsequently enter into, a Deed of Variation with Homes England in respect of the HIF funding for Osney Mead; Delegate authority to the Head of Regeneration and Economy, in consultation with the Deputy Leader (Statutory) – Finance and Asset Management, the Head of Financial Services / S151 Officer and the Head of Law and Governance to finalise the drafting of agreements and enter into ancillary grant agreements with Oxfordshire County Council and the Environment Agency and take any other steps necessary to enable or facilitate the claiming of the HIF funding; Delegate authority to the Head of Regeneration and Economy in consultation with the Deputy Leader (Statutory) – Finance and Asset Management, the Head of Financial Services / S151 Officer and the Head of Law and Governance to finalise the drafting of, and subsequent enter into, a Deed of Variation with Homes England in respect of the HIF funding for Blackbird Leys; and Delegate authority to the Head of Regeneration and Economy in consultation with the Deputy Leader (Statutory) – Finance and Asset Management, the Head of Financial Services / S151 Officer and the Head of Law and Governance to finalise the drafting of an agreement with Peabody, either as a separate agreement or as part of the Development Agreement (between Peabody and the Council) and to take any other necessary steps to enable or facilitate the claiming of HIF funding associated with the Blackbird Leys Regeneration scheme. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial

	Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 13 Sep 2023 Head of Regeneration and Economy Before 30 Jun 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

REPORTS TO CABINET AND COUNCIL

Cabinet - 13 December 2023

ITEM 44: ID: I035144	Equalities Update
To seek approval for the publication of the annual Workforce Equality Report 2023, the Gender Pay Gap Report, Ethnicity Pay Gap Report and Disability Pay Gap Report and to share progress on the Equalities Action Plan.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Head of Business Improvement
Report Contact	Helen Bishop, Head of Business Improvement Tel: 01865 252233 hbishop@oxford.gov.uk

ITEM 45: ID: I034449	Authority Monitoring Report and Infrastructure Funding Statement 2022/23
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To seek approval of the Authority Monitoring Report and Infrastructure Funding Statement for publication.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities
Lead Officer	Head of Planning and Regulatory Services
Report Contact	Alexander Sutton, Assistant Planner asutton@oxford.gov.uk

ITEM 46: ID: I033293	Integrated Performance Report for Q2 023/24
To update Cabinet on finance, risk and corporate performance matters as at 30 September 2023.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 47: ID: I035026	Medium Term Financial Strategy 2025/26 - 2027/28 and 2024/25 Budget for consultation
To propose a Medium Term Financial Strategy and the 2024/25 Budget for consultation.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the

	context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 48: ID: I035263	Alcohol and Dog Control Public Spaces Protection Orders
To consider restrictions on the consumption of alcohol and the control of dogs in public places.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023
Cabinet Lead Member	Cabinet Member for Safer and Inclusive Communities
Lead Officer	Executive Director (Communities and People)
Report Contact	Richard Adams, Community Safety Service Manager Tel: 01865 252283 rjadams@oxford.gov.uk

ITEM 49: ID: I035305	Local Government Association Corporate Peer Review: Council Action Plan
To update Cabinet on the Council's outline Action Plan in response to the Corporate Peer Review feedback and recommendations.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023

Cabinet Lead Member	Leader - Inclusive Economy and Partnerships
Lead Officer	Chief Executive
Report Contact	Lucy Cherry, Policy and Partnerships Officer lcherry@oxford.gov.uk

ITEM 50: ID: I035332	Treasury Management Mid Year Report
To report on the performance of the Treasury Management function for the six months to 30 September 2023.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 51: ID: I035476	Review of Glyphosate Use by Oxford Direct Services to manage weeds on behalf of Oxford Cty Council
Following a decision by some councils in England to end the use of Glyphosate, a review was commissioned in August 2023 looking at the use of Glyphosate in Oxford by the ODS Parks and Opens Spaces team and examining in detail the cost and effectiveness of alternative weed treatments being trialled in some other council areas across the UK. Cabinet is will be advised of the findings of the review and recommendations over the use of Glyphosate to manage weeds in the city.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies, Cabinet Member for Zero Carbon Oxford and Climate Justice
Lead Officer	Head of Corporate Strategy
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

ITEM 52: ID: I035626	Authority to Tender Contract for Insurance Service - Amendment
To seek approval to amend a delegation previously made by Cabinet relating to procurement of the insurance contract. The proposed changes will be to amend the dates and the contract term.	
Key Decision	Yes Award of a contract with a total contract value of £1,000,000 or greater
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Dec 2023
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

Cabinet - 24 January 2024

ITEM 53: ID: I035243	Leisure Management Contract
To seek authority for the procurement and award of a new leisure management contract.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Cabinet Member for Leisure and Parks
Lead Officer	Executive Director (Communities and People)
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

ITEM 54: ID: I034326	Council Tax Reduction Scheme for 2024/25
To consider any proposed changes to the Council Tax Reduction Scheme for 2024/25.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Cabinet Member for Inclusive Communities and Culture
Lead Officer	Head of Financial Services
Report Contact	Laura Bessell, Benefits Manager lbessell@oxford.gov.uk

ITEM 55: ID: I034756	Bertie Place Affordable Housing Scheme
Cabinet, on 9 August 2023 , resolved to:	
<p>2. Subject to the completion of the statutory procedure to appropriate the land at Site A and the subsequent decision of the Cabinet to appropriate the land, to:</p> <p>(a) Grant project approval for the build and acquisition of affordable homes developed by OCHL for which budgetary provision has been made in the Council's Housing Revenue Account in respect of Bertie Place; and</p> <p>(b) Delegate authority to the Head of Housing in consultation with the Head of Law and Governance and the Head of Financial Services / S151 Officer to enter into a Development Agreement with OCHL to facilitate the development, secure the purchase of the completed affordable homes, to be held in the HRA, and to enter into any related agreements and contracts to facilitate the development within this project approval and budget for Bertie Place. Acquisition costs are specified within the confidential appendix.</p>	
Key Decision	Yes Acquiring or disposing of freeholds or leaseholds with a consideration or premium over £500,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation
Item open to the public or exempt	Open -

Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024 Council 29 Jan 2024 Head of Housing Services Before 31 Dec 2024
Cabinet Lead Member	Cabinet Member for Housing, Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 56: ID: I033291	Integrated Performance Report for Q4 2022/23
To update Cabinet on finance, risk and corporate performance matters as at 31 March 2023.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 57: ID: I034862	Private Rented Sector Regulation Policies - results of consultation
Cabinet on 13 September 2023 , resolved to approve the following draft policies for consultation: (i) Fit & Proper Person Policy; (ii) Banning Orders & Rogue Landlord Database Policy; and (iii) Civil Penalty Policy. This report will present the results of the consultation process and seek approval for the final policies.	

Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Head of Planning and Regulatory Services
Report Contact	Gail Siddall, Team Leader , HMO Enforcement Team gsiddall@oxford.gov.uk

ITEM 58: ID: I035242	Oxfordshire Food Strategy Action Plan
Following approval of the Oxfordshire Food Strategy at the Cabinet meeting on 15 June 2022 , to approve the associated action plan to meet the ambitions of the Strategy.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities
Lead Officer	Executive Director (Communities and People)
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

ITEM 59: ID: I035302	Housing Revenue Account (HRA) Rent Setting Report 2024/25
To present the outcome of Oxford City Council's (the council's) annual rent review and associated rent setting proposal for 2024/25 in respect of all council dwellings within the Housing Revenue Account, including the setting of associated services and facilities charges.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]

Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet, Council 24 Jan 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management, Cabinet Member for Housing
Lead Officer	Head of Financial Services
Report Contact	Jason Jones, Finance Business Partner (HRA) jajones@oxford.gov.uk

ITEM 60: ID: I035426	Draft Corporate Strategy 2024/28 for consultation
To seek approval of the draft Corporate Strategy 2024-28 for consultation.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Leader - Inclusive Economy and Partnerships
Lead Officer	Head of Corporate Strategy
Report Contact	Lucy Cherry, Policy and Partnerships Officer lcherry@oxford.gov.uk

ITEM 61: ID: I035633	Covered Market Roof Refurbishment Project
To consider options for roof refurbishment phases 4 to 7 at the Covered Market.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Corporate Property
Report Contact	Richard Davison, Senior Surveyor (Projects) rdavison@oxford.gov.uk

ITEM 62: ID: I035708	Project and budget approvals for five small and garage sites to deliver affordable housing
A report to seek project and contract approvals and delegations, budget line and budget approvals and delegations in relation to affordable housing schemes across five small and garage sites. All sites have been allocated funding through the Brownfield Land Release Fund. The report will also seek approval for appropriation from General Fund to Housing Revenue Fund where necessary; approval for the disposal of land and options agreements relating to site disposals as required; and approval for demolition of vacant units currently held within the HRA.	
Key Decision	Yes Award of a contract with a total contract value of £1,000,000 or greater
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Executive Director (Development)
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 63: ID: I035715	OxLEP Strategic Economic Plan
To request Oxford City Council endorsement of the OxLEP Strategic Economic Plan More information can be found at: https://www.oxfordshirelep.com/our-strategic-economic-plan-sep	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 24 Jan 2024
Cabinet Lead Member	Leader - Inclusive Economy and Partnerships
Lead Officer	Executive Director (Development)
Report Contact	Clayton Lavallin, Principal Regeneration & Economic Development Officer clavallin@oxford.gov.uk

Council - 29 January 2024

Reports from Cabinet:

- HRA Rent Setting 2024/25

ITEM 64: ID: I035365	Outside Organisation Report: Oxfordshire Resources and Waste Partnership
A report to update Council on the work of the Oxfordshire Resources and Waste Partnership.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 29 Jan 2024
Cabinet Lead Member	Cabinet Member for Zero Carbon Oxford and Climate Justice
Lead Officer	Head of Corporate Strategy
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

ITEM 65: ID: I035874	Outside Organisation Report: Future Oxfordshire Partnership
Report to update Council on the work of the Future Oxfordshire Partnership.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 29 Jan 2024
Cabinet Lead Member	Leader - Inclusive Economy and Partnerships
Lead Officer	Chief Executive
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

Cabinet - 7 February 2024

ITEM 66: ID: I034283	Allocation of Preventing Homelessness Grant 2024/25
A report recommending allocations of a £1.4m homelessness prevention grant.	

Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 7 Feb 2024
Cabinet Lead Member	Cabinet Member for Housing
Lead Officer	Executive Director (Communities and People)
Report Contact	Ossi Mosley, Rough Sleeping and Single Homelessness Manager omosley@oxford.gov.uk

ITEM 67: ID: I035541	Medium Term Financial Strategy 2025/26 to 2026/27 and 2024/25 Budget
To propose a Medium Term Financial Strategy and the 2024/25 Budget following consultation.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet, Council 7 Feb 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 68: ID: I035542	Treasury Management Strategy 2024/25
This report will recommend a Treasury Management Strategy for 2024/25.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the

	context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet, Council 7 Feb 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 69: ID: I035543	Capital Strategy 2024/25 to 2027/28
To seek approval for the Capital Strategy for 2024/25.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council, Cabinet 7 Feb 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

Council - 21 February 2024

Reports from Cabinet:

- Medium Term Financial Strategy 2025/26 to 2026/27 and 2024/25 Budget
- Treasury Management Strategy 2024/25
- Capital Strategy 2024/25 to 2027/28

ITEM 70: ID: I035544	Council Tax 2024/25
To set out the necessary calculations to enable Council to set the 2024/25 Council	

Tax for Oxford City.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater in the context of the Medium Term Financial Strategy [Constitution 15.14]
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 21 Feb 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk

Cabinet - 13 March 2024

ITEM 71: ID: I035286	Thriving Communities Strategy Update
Cabinet, at its meeting on 14 December 2022 , resolved that an annual progress update be provided to Cabinet on the Oxford Thriving Communities Strategy 2023-2027. This will be the first annual update.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Mar 2024
Cabinet Lead Member	Cabinet Member for Inclusive Communities, Cabinet Member for Leisure and Parks
Lead Officer	Executive Director (Communities and People)
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 72: ID: I035873	Integrated Performance Report for Q3 2023/24
To receive an update on finance, risk and corporate performance matters as at 31 December 2023.	

Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 13 Mar 2024
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Business Improvement, Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 73: ID: I032290	Joint Venture LLP for South Oxford Science Village
The report will update and seek approval for the proposed Joint Venture LLP and options arrangements for land allocated for development known as South Oxford Science Village.	
Key Decision	Yes Acquiring or disposing of freeholds or leaseholds with a consideration or premium over £500,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Cabinet 13 Mar 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities, Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

Council - 18 March 2024

ITEM 74: ID: I033443	Pay Policy Statement 2024
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To approve the annual Pay Policy Statement.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 18 Mar 2024
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Head of Business Improvement
Report Contact	Angela Bowman, HR Policy Advisor abowman@oxford.gov.uk

ID: I035875 ITEM 1:	Outside Organisation Report: Oxfordshire Health and Wellbeing / Health Improvement Board
Key Decision	No
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker and date decision expected to be taken by	Council 18 Mar 2024
Cabinet Lead Member	Cabinet Member for Planning and Healthier Communities
Lead Officer	Head of Corporate Strategy
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk